



CHARTERED  
PUBLIC SCHOOL

# School Board Meeting

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*Meeting Minutes*

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**April 15, 2015**

Board Members Present: Thomas Frischknecht, Kim Lavalley, Sarah Frischknecht, Richard Hyotte, Lenka Steiger, Kevin Ahern, Patty Humphrey.

Public Attendance: Patrice Benard, Steiger boys

***The meeting was called to order at 4:00 PM.***

**1. Public Comment Session – None**

**2. Approve Minutes from Previous Meeting**

Mrs. Steiger noted the minutes contained an error in the vote on the budget. Minutes should read that Mr. Ahern voted in favor of the budget and Mr. Hyotte abstained. The secretary was directed to make this change.

***\*\* Mr. Hyotte motioned to approve the March 2015 board minutes with the above mentioned change/correction. Mr. Ahern seconded. All voted in favor.\*\****

**3. Charter School Board Business**

A. Board Chair Comments (Mr. Frischknecht):

Mr. Frischknecht will be stepping down as interim director for the school as of the end of this school year. It was always the intention for Mr. Frischknecht to act in the position of director only as long as needed until a director was found. Mr. Frischknecht requests that the board empower

him as chairman of the school board to search for a replacement director who will then be presented to the board for approval.

***\*\* Motion by Mr. Hyotte to empower board chair to find a replacement director and present them to the board for approval. Seconded by Mr. Ahern. All voted in favor. \*\****

B. Treasurer Report (Mrs. Lavallee):

- The treasurer presented the board with a current balance sheet.
- Fiona and Aiden Hyotte donated their proceeds from the Entrepreneurship fair back to the TFA fundraising fund, approx. \$101.
- Reduced gas and electric bill providers—significant savings
- Earbuds were purchased for use with the state-mandated Smarter Balanced Testing.

***\*\*Motion to send the bill for the earbuds (\$130) to the DOE by Mr. Hyotte. Mrs. Lavallee seconded. All in favor.\*\****

- 2015-2016 Enrollment:  
75 confirmed 6<sup>th</sup> graders (4 classes next year)  
17 confirmed new apps for 7<sup>th</sup> grade, 6 pending (55- 7<sup>th</sup> graders returning)  
(4- 7<sup>th</sup> grade classes next year)  
5 new confirmed apps for 8<sup>th</sup> grade, 3 on wait list, 20 existing students moving into 8<sup>th</sup> (one class next year)  
8 new confirmed applications, 2 wait listed, about 14 current students moving into 9<sup>th</sup> grade (one class next year)
- Annual fund—off to a nice start, well-received
- School is offering pottery class and has about 18 students. Part of the “tuition” for the class is donated back to the school for library books.

**4. Director’s Report (Mr. Frischknecht):**

A. Operations Update: Greenhouse should be done in one to two weeks.

B. Students: The students nominated “Students of the Quarter”—an award for character and performance and leadership qualities, a way of acknowledging the other side of the school besides academic. There was a tie this quarter and Aiden Hyotte and Amy Overhuser received this recognition for this quarter. Mr. Frischknecht shared the impressive comments written about them by their peers.

“Student Council”—Students nominated by their advisories. Mrs. Humphrey facilitates this informal council of students to help foster leadership and allow the student body to give input on the direction of the school and share ideas for the future. She maintains a fluid informal atmosphere so that students can come when possible but not feel stressed about attending if their schoolwork doesn’t permit it.

C. Faculty & Staff:

Guidance counselor has been hired-- Chuck Donnelly—and has already begun creating and organizing the guidance office, and counseling students.

D. “Mastery” has been clarified in student handbook.

1. If a student earns an 80% or above in a class, they are considered to have achieved mastery of that class.
2. If a student earns below a 70% in the class, the class must be repeated.
3. If a student earns between a 70 – 79% in a class, they will be allowed the opportunity to have an alternative method (e.g., additional summer work or exam, etc.) to demonstrate mastery, at the discretion of the teacher, in order to advance to the next level/class.

E. Events:

- Open House event for current and future parents was held.
- Open House for State Legislators successful—about 12 legislators attended.
- Entrepreneur Fair held—in relation to math and in keeping with the charter of the school to show leadership, students were asked to create a small “business” and sell their “wares” at this fair. Students were allowed to keep their proceeds, but as already mentioned, some chose to donate their funds to the school.
- SmarterBalanced testing starts Thursday.
- Summer Camps have been organized. There will be an offering of a large variety of classes for all 7 weeks of summer. The school is hoping to generate some revenue with offering summer school courses, both academic and non-academic alike. The course offerings are posted on the website.
- Fisher Cats game—the whole school attended a Fisher Cats baseball game today and the students seemed to enjoy it.

F. 2015/16 School Calendar.

The 2015/16 school calendar was presented by the school administration to the board for approval.

***\*\* Mr. Hyotte motioned to accept the school calendar as proposed. Mrs. Steiger seconded. All board members voted in favor. \*\****

**5. Faculty Member Report (Mrs. Maria Bechis):** The faculty representative to the board had nothing to report at this time.

**6. Committee Reports:**

A. Finance Committee (Mrs. Lavallee): Budget is being reviewed from this year and beginning to project for the next three to four year.

B. Policies Committee (Mr. Ahern):

Second readings for

BCA, EHB, BAA, BHC, BBBF, BBBG, IMBD, GCO, BEDA

***\*\* Motion to do a consent vote to approve the policies by Mr. Hyotte. Mr. Ahern seconded. Six board members voted in favor of approving, one abstained. \*\****

C. Outreach Committee (Mr. Hyotte):

- Annual fund up to \$4400. The goal is \$40,000. Annual fund is used for operations—this bridges the gap between what we get from the state to run the school and what we still need to cover.
- At open house, sign-up sheet for volunteers was posted and 28 signed up.
- Drafting letters for area businesses—introduction, donations, etc.
- Parents have been sending in some good ideas for fundraisers and these will be explored.
- This committee is being formed—there are about 6 people who are interested in becoming involved in the committee.

**7. Next Board Meeting: 5/20/15**

***Motion to adjourn at 5:04 PM .***